

Payment Policy for Tutoring Services

Hourly Rates

- **Self-funding cost:** £45 per hour
- **Organisational, reporting, or additional paperwork:** £60 per hour

Payment Methods

Payments can be made using one of the following methods:

1. **Online Via the booking portal at <https://www.gregrix.uk/book-online>**
2. **BACS (Bankers' Automated Clearing System)**
 - Bank transfer to the following account:
Account Name: Gregory Rix
Sort Code: 20-49-76
Account Number: 73680215
 - Payments should be made in GBP.
3. **Paypal**
 - Payments can be sent to: **greg.rix@outlook.com**
4. **Cash/Cheque**
 - Payments can be made in cash or cheque when booking in advance.
5. **Invoice**
 - Payment can be made via invoice when booking in advance.

Payment Terms

- All individual payments must be settled within **24 hours** prior to the commencement of the tutoring session.
- Failure to pay within the specified time may result in the cancellation of the session.

Booking Amendments

- G Rix will do our best to accommodate any amendments to bookings. However, we cannot guarantee that amendments can always be made. If an amendment is not possible, the original booking remains a firm contract and must be honored as agreed.

Cancellation Policy

- Cancellations will only be accepted in **written form** (via email or letter).
- Cancellation takes effect from the date we receive your written notification.
- If the booking is cancelled and payment has already been made, no refund will be issued. However, **credit for a future booking** may be negotiated at G Rix's discretion.

Force Majeure

- G Rix will not be liable for any compensation if we are forced to cancel or make changes to any part of the tutoring service due to circumstances beyond our control which could not have reasonably been foreseen.
- If we must cancel or change the session, alternative dates, if available, will be offered. If alternate dates are not acceptable, a **refund** will be issued for the cancelled date(s).

By proceeding with the booking, you agree to the above payment and cancellation policies.